



EUROPEAN ACADEMY OF NEUROLOGY

NEW SCIENTIFIC PANEL PROPOSAL – APPLICATION PROCEDURE

- Applications must be made using a completed approved form, and will only be assessed when all documentation and signatories have been received.
- Each Application must be supported by at least 10 Individual EAN members (full or corresponding) and/or Fellows of EAN, who together are from at least 5 different countries, or 5 European national neurological societies.
- Completed Applications will be evaluated by the Scientific Committee (SC) Members.
- For each of the three evaluation criteria points are given: scientific interest (up to ten points), internationality (up to 5 points), interest for patients (up to 5 points). If at least 13 points (mean score from all SC Members) are awarded to the proposal, the procedure is continued. If the proposal receives between 12 to 13 points, feedback will be given with a possibility of a revised proposal submission.
- Opinions from the MG of neighbouring/potentially overlapping panels may also be obtained if there is any potential for conflict of interest
- Upon receipt of recommendation from the scientific committee, final approval is given by the Board.
- Once approved information is sent to all European national neurological societies to provide their representative for the new panel
- RRFS and EFNA will be asked to provide their representative for the panel.
- Application may be forwarded to delegates for evaluation and expression of interest to participate in such a panel.
- Formation of the new panel will be announced in EANpages and people will be invited to join. One month after the announcement, a process of setting up a panel management group will start.